

## Transforming Care Partnership

### Meeting Notes and Actions

**Aims:**

- To deliver the Surrey Joint Transforming Care plan, to transform services for people of all ages with a learning disability and/or autism who display behaviour that challenges, including those with a mental health condition.

<b>Date &amp; Time:</b>	Thursday, 7 September 2017, 13.30 – 15.30
<b>Venue:</b>	Park House, Randalls Road, Leatherhead KT22 0AH
<b>Chair:</b>	Vicky Stobbart (Executive Director Nursing, Quality and Safeguarding, NHS Guildford and Waverley CCG),
<b>Present:</b>	Andrew Price (ASC Senior Commissioning Mgr), Carolyn Scott (SEND Commissioning Manager), Dr Karen Dodd (Co-director for People with a Learning Disability, SABP), Helen Cunningham (Senior Lead Healthcare Planner, Surrey Downs CCG), Liz Mills (Assistant Director Schools and Learning), Annie Henley-Ashton (ASC Improvement Manager), Julian Temblett-Wood (ASC Quality Manager), Mary Hendrick (ASC Partnership Manager), Paul Wood (Avenues), Vicky Williams (Dimensions), Steven Pragassen (SCC Senior Accountant), Andrew Stowell (Senior Commissioning Manager, SEND), Nicky Palmer (NHS England), Trevor Colgrave (ASC Project Officer)

	Agenda Item	Decision/Action/Update	Who
1	Welcome, introductions,		
2	Review of actions	<ul style="list-style-type: none"> <li>• Communication planning meeting – scheduled for 22 September</li> <li>• Draft proposal for additional funding for a pilot project to support people supported by the ISS – due to be considered outside the TCP Meeting, Vicky to establish current status and report to Dr Karen Dodd</li> </ul>	
3.	Workstream updates	<p>Workforce workstream</p> <ul style="list-style-type: none"> <li>• Meetings with each Locality Team, to explain Transforming Care, now completed. Included clarification of the cohort requirement, and to help teams prepare for high priority individuals returning to their locality</li> <li>• Strategy sub group has now met. Recognises that recruitment is an issue – one focus will be on how best to attract younger people. Liz Mills enquired about</li> </ul>	

		<p>representation from Children’s service: she nominated Beverley Clarke as a potential member (Annie to follow up)</p> <ul style="list-style-type: none"> <li>• Vicky had been sent a copy of the draft national Transforming Care Workforce Strategy: Annie aware of deadline for comments and will respond – final draft to be circulated to the Transforming Care Partnership when available.</li> <li>• Confirmation received that bid for funding to run Positive Behaviour Support (PBS) Champions course was not successful. Tom Moore currently reviewing options for an alternative approach</li> <li>• Positive Behaviour Support festival to be held on 14 September</li> <li>• Following discussion about PBS Support in Children’s Services, Liz Mills and Mary Hendrick to make contact and follow this up</li> <li>• PBS to be included on the agenda for discussion at the Transition Strategy Group</li> </ul> <p>Estates</p> <ul style="list-style-type: none"> <li>• Strategic approach confirmed as: where possible, to work with existing available properties</li> <li>• Expressions of Interest submitted for NHS Capital bid for 3 properties – PiD will be submitted for each once confirmation received. If funding approved, it is not a requirement that all funding is spent before the end of the financial year</li> <li>• Individuals have been identified as suitable tenants, and providers are prepared and keen to begin work</li> <li>• Andrew reported delays with the Fordbridge Road development – Andrew and Vicky W to meet to agree a way forward</li> <li>• Generally, providers are aware of the requirements of people in the cohort and are looking for properties with self-contained annexes</li> </ul> <p>Prevention, Information, Advice and Advocacy</p> <ul style="list-style-type: none"> <li>• Website visits increased to c2700 in June, up from 1700 in May</li> <li>• Website will be relaunched to teams in ASC from September</li> <li>• Planning for next ‘one year on’ event in March 2018 – to include drop-in sessions, a wider audience, updates and keynote speeches, plus a marketplace for people to come and visit to find out about key aspects of Transforming Care</li> </ul> <p>Building the Right support</p> <ul style="list-style-type: none"> <li>• No update for the Building the Right Support workstream</li> </ul>	<p>Mary Hendrick/Liz Mills</p> <p>Andrew Price/Vicky Williams</p>
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4.	AOB	<ul style="list-style-type: none"> <li>• Vicky to present to the Health and Care Innovation Expo 17 later in the month</li> <li>• Agreed to continue the current arrangement for TCP Meetings in 2018, to be held in the afternoon following the Learning Development Partnership board meetings in morning, and using the same venue. Trevor to send invitations once details are finalised.</li> <li>• Vicky shared a letter NHS England South Regional Office, recognising the progress made by the Surrey Transforming Care Partnership</li> </ul>	
	Next meeting	Thursday, 2 November 2017, 1.30 – 3.30, Park House, Randalls Road, Leatherhead KT22 0AH	