

Transforming Care Partnership

Meeting Notes and Actions

Aims:

- To deliver the Surrey Joint Transforming Care plan, to transform services for people of all ages with a learning disability and/or autism who display behaviour that challenges, including those with a mental health condition.

Date & Time:	Thursday, 6 July 2017, 13.30 – 15.30
Venue:	Park House, Randalls Road, Leatherhead KT22 0AH
Chair:	Liz Uliasz, Deputy Director of Adult Social Care, Surrey County Council
Present:	Andrew Price (ASC Senior Commissioning Mgr), Carolyn Scott (SEND Commissioning Manager), Vicky Stobart (Executive Director Nursing, Quality and Safeguarding, NHS Guildford and Waverley CCG), (Diane McCormack (Deputy Director of Commissioning for Children and LD, NHS Guildford and Waverley CCG), Helen Couchman (Dimensions UK), Jane Owens (Healthwatch Surrey), Joy Agno (Health Transition Manager, NHS Guildford and Waverley CCG), Kathryn Fisher (Complex Case and Adult Senior Commissioning Manager, G&W CCG), Dr Karen Dodd (Co-director for People with a Learning Disability, SABP), Lesley Wilson (Co-director for People with a Learning Disability, SABP), Julian Temblett-Wood (ASC Quality Manager), Mary Hendrick (ASC Partnership Manager), Sara Truman (Parent Carer/National Autistic Society), Paul Wood (Avenues), Tom Moore (PLD Project Manager ASC), Steven Pragassen (SCC Senior Accountant), Catherine Scott (NHS England Assurance Manager), Trevor Colgrave (ASC Project Officer)

	Agenda Item	Decision/Action/Update	Who
1	Welcome, introductions,		
2	Feedback from LD Workshop	<ul style="list-style-type: none"> • Workshop to review how Learning Disability is aligned within social care and health. 3 key themes emerging: <ul style="list-style-type: none"> ○ The Transition Strategy group will reform ○ LD governance will be defined ○ Define and understand the cohort of individuals which fall under Transforming Care • List of principles is being drawn up and will be circulated when available. 	Liz Uliasz

3.	Workstream Updates	<p><u>Workforce workstream.</u></p> <ul style="list-style-type: none"> • Joint work planned with Skills for Care to design a role template for post CTR work • Joint commissioning workshop facilitated by Skills for Care, in relation to the challenges of joint working across the STPs. • Agreement to deliver Transforming Care/Positive Behaviour Support information to the Surrey Care Association • Bid submitted to Skills for Care to develop and pilot training materials to cascade a PBS Coach approach in Surrey. This will work by offering training to a Coach, who will take on a practice leadership role in their team or organisation, coaching their colleagues through the process of developing a PBS plan for an individual. The training will facilitate the Coach to develop a PBS plan for an individual, as well as giving them the skills required to coach their colleagues through a similar process. • If the pilot is successful it is anticipated the Surrey PBS Network will charge for future rounds of this training – This should be much more cost effective than other intensive PBS training available. <p>.</p> <p><u>Estates workstream</u></p> <ul style="list-style-type: none"> • PID submitted to NHSE, follow-up questions responded to, specification sent to A2Dominion so will be ready to respond once funding is agreed. • DoH bid submitted, decision due September • Noted need for District and Borough/Housing representation at the Transforming Care Partnership – Mary to check whether Jason Thomas (Tandridge BC) is still able to attend as housing representative • Andrew to provide Catherine Scott with early information regarding newly identified suitable properties 	<p>Mary Hendrick</p> <p>Andrew Price</p>

Prevention, Information, Advice, Advocacy workstream

- Revamped website is now live, and showing an increase in the number of people visiting the website: There were 870 visitors in April, and 1700 visitors in May.
- Presentation pack is nearly finalised and will be issued once completed
- Following recent changes to advocacy provision and a new advocacy contract, workshop to be held with providers to ensure awareness of the Transforming Care programme and support required.

Building the Right Support workstream

CTR Activity, May and June :

	Child	Adult
Blue Light CTRs	3	4
Admissions	1	0
Admissions avoided	3	4
Community CTRs	2	-
Spec Comm CTRs	1	9
CCG CTRs		1
Current Inpatient CCG		11
Specc Comm Inpatient	3	12
Discharges CCG		-
Discharges Specc Comm	1	-

Delays to discharge

Deacon Unit X1 -6 month delay due to lack of community provision for people with LD and Dementia
Transition services - Approval of high cost package Approx £8500 per week

Developing a new service model

Dynamic register - MAISP in progress

- Cohort Identification – to be completed by Sept 2017
- Childrens ISS is in development . Steering group in place .
- Steering group in place .Operational delivery group in formulation

Funding workstream

- Finance plan re-submitted 9 July with responses to queries raised regarding the original submission
- Capacity plans being developed
- Task and finish group established to develop approach to pooled budgets, to determine how the funding transfers from CCGs/LA, who bears the financial risk etc.
- Potential finance transfer for the Fordbridge road cohort has been incorporated into finance plan

Service Delivery workstream

- Working with providers to audit vacant properties and assess them for suitability for people from the Transforming Care cohort
- E-Brokerage system is now operational
- Effective use of the Monday meetings to discuss cases and agree approaches

0-25 SEND

- Working closely with Family Voice to ensure continued co-production across 0-25 age range
- Parent focus groups delivered in conjunction with the Transition Team and Health, to groups of parents at the SPAN schools
- SEND commissioning plan almost complete – Carolyn to share at a future meeting
- Provider event held
- Supported internships - anticipated there will be 45 by September, an increase from 9 previously

Carolyn Scott

		<p><u>Quality workstream</u></p> <ul style="list-style-type: none"> • Working group established and developing the principles underlying the quality standards • Aim to develop a user friendly, simple set of domains which people are going to use – second meeting of the working group to discuss these when they meet in August • Aim to develop draft standards for discussion at the September TCP meeting • Aim to agree final set of standards at the November TCP meeting 	Julian Temblett-Wood
4.	Regional Finance meeting	<ul style="list-style-type: none"> • Finance plan re-submitted this month 	
5.	Pooled budget update/Memorandum of Understanding	<ul style="list-style-type: none"> • Steven to bring draft Memorandum of Understanding to September meeting 	Steven Pragassen
6.	Transition Planning update	<ul style="list-style-type: none"> • The Transition Strategy Governance group is to be reformed, and the original Terms of Reference will be updated. • To include the ISS for young people 	
7.	Areas for discussion/AOB	<ul style="list-style-type: none"> • Communications strategy – Liz and Mary to meet to identify a lead for this work • Link to Health Programme Board – Vicky to request a formalised link be established between the Transforming Care Partnership and the Health Programme Board • Draft proposal for a pilot project of additional funding to support ISS prevention of admission and placement breakdown to be considered outside the meeting • LeDer Training to be held on 25 July, Kathryn requested more reviewers who hold a professional qualification and are appropriately registered be identified • New reporting arrangements for NHS England now operational – requires updating quarterly (not monthly as with the previous system), and uploads directly to the Unify2 system 	Liz Uliasz/Mary Hendrick

	Next meeting	Thursday, 7 September 2017, 1.30 – 3.30, Park House, Randalls Road, Leatherhead KT22 0AH	
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